

**KENTUCKY BOARD OF  
LICENSURE OF MARRIAGE AND FAMILY THERAPISTS  
BOARD MEETING MINUTES  
Thursday, November 15, 2007**

A regular meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky at 9:30 a.m., on November 15, 2007.

**BOARD MEMBERS PRESENT**

Mr. Tony Watkins  
Dr. Leonard Knight  
Stephanie Head  
Dr. Louis J. Twyman  
Ms. Eileen D. Durbin  
Dr. Delbert Hayden

**OCCUPATIONS & PROFESSIONS**

Claude Wagner, Director  
Carolyn Kyler, Board Administrator

**OTHERS PRESENT**

Mike Rankin, KAMFT  
Ryan Halloran, Office of the Attorney General

**BOARD MEMBERS ABSENT**

Ms. Melissa Wade

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**Call to Order**

Mr. Watkins called the meeting to order at 9:50 a.m.

**Approval of Minutes**

Ms. Head made a motion to approve the minutes of the October 18, 2007 meeting. Ms. Durbin seconded the motion. The motion carried.

**Approval of Financial Statement**

Dr. Hayden made a motion that the financial report be approved as submitted. Ms. Head seconded the motion. The motion carried.

**Director's Report**

Mr. Wagner informed the Board that he was working with the transition team for the new administration. He also suggested that all Board consider adding a "Frequently Asked Questions" section on their website that would also include fees.

Mr. Wagner reported that several other Boards had made revisions to their licensure cards to include on-line verification information, as well as, the website for other information. Dr. Hayden made a motion that the Board make similar changes to their licensure cards.

**Old Business**

No Old Business was brought forth for discussion.

**New Business**

Correspondence from the Kentucky Association of Regional Mental Health and Mental Retardation Programs (KARP) was reviewed. It was decided that rather than attempt to respond to the concerns voiced in the letter that Ms. Kyler send a letter to Steve Shannon, the executive director of KARP, inviting him to attend the next Board meeting scheduled for December 20, 2007.

Correspondence from the Office of the Attorney General (OAG) was reviewed. The purpose of the correspondence was to inform the Board that the fees for legal representation were being increased from \$75.00 per hour to \$125.00 per hour. There was discussion between Board members and Mr. Ryan Halloran, of the OAG, that if the Board could expect an increase in the service they were currently receiving that they wouldn't have any complaints. However, they felt that the current services they were receiving didn't warrant a significant increase in fees. Mr. Halloran stated that he would look into the concerns they voiced.

During the course of the discussion regarding increased fees, it was suggested that the OAG's office consider giving the Board an opportunity to "evaluate" their services on a yearly basis and perhaps eliminating or resolving any concerns a Board might have in a timely manner. Mr. Halloran responded positively to that suggestion and said that he would discuss it with Rob Jones, Assistant Attorney General in the OAG's office.

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### **Complaints**

A motion was made by Dr. Knight at 11:00 a.m. to go into executive session pursuant to KRS 61.810 (1) (c) to discuss matters of potential litigation. Dr. Twyman seconded the motion. The motion carried.

A motion was made by Dr. Knight at 11:25 a.m. to come out of executive session pursuant to KRS 61.810 (1) (c). Ms. Head seconded the motion. The motion carried.

Upon recommendation by the Complaint Committee the following action was taken:

06-008 – Formal Charges have been filed.

07-003 – Ongoing

07-006 -- Dismissed. No violation of law found.

07-008 – Dismissed. No violation of law found.

The motion was seconded by Dr. Twyman. The motion carried.

### **APPLICATION REVIEW:**

Dr. Twyman motioned the Board to approve the following applications as submitted:

#### **Associate License Renewals**

The following Associate Permit renewal application(s) were approved: Shelly Beth O'Neal Allen, Debbie Bosley, Charles David Chapman, Sharon Douglas, Jeffrey B. Gilbertson, Pamela Jones, James Milton Lay, and Deborah Lynn Messenger.

#### **Associate Permit Review**

The following application(s) for Associate Permit was/were approved: Melinda Bogle, Kelly M. Parker, and Pauline Phillips.

The following application(s) for Associate Permit was/were deferred: Cynthia Scott.

The following application(s) for Associate Permit was/were denied: Kelli Ann Brown, Kerry Moore, and Allison Summers.

#### **Audited Renewals**

The following Audited Renewal application(s) were approved: Tonya Lynette Gregory, Denise N. Holland, Robin Corrine Hord, and Kristin L. Russell Mouttet.

#### **Supervision Contract Review**

The following Supervision Contract(s) were approved: Alice Edwards, Jennifer Holz, Lisa Rae Rice, Sharon L. Payne, and James L. Vester.

#### **Inactive Status Review**

No requests for inactive licensure status were submitted.

#### **Licensure Reinstatement Review**

No licensure reinstatement applications were submitted.

#### **Therapist License Review**

The following Therapist License application(s) was/were approved: Marilyn S. Feather, Jill R. Kaufmann, and John E. Lapp.

The following Therapist License application(s) was/were deferred: Kristal Hankison.

The following Therapist License application(s) was/were denied: Lynn Cawley.

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### **Continuing Education**

The following application(s) for Continuing Education programs were approved:

- Bluegrass Regional MH/MR Board, Inc. – Early Childhood Intervention – 3 hours
- Kentucky Christian University, School of Social Work – Ethics Conference – Clinical and Research Issues – 10 hours
- NorthKey Community Care – Sensory Integration and State Regulation: Surviving Challenging Behaviors – 6 hours
- Partners in Mediation – Working with Trauma Survivors in Mediation – 7.5 hours
- Pennyroyal Center – Bridges Out of Poverty: Strategies for Professionals and Communities – 6 hours
- PESI – Who's Running the Show? Executive Dysfunction and How to Help the Disorganized Child – 7.5 hours
- RiverValley Behavioral Health – Treating Sexually Abused Children: Unique Use of Play Therapy Technique – 6 hours
- RiverValley Behavioral Health – New Thoughts on Old Problems in Suicide Prevention – 6.5 hours

The motion to approve applications as submitted was seconded by Ms. Durbin. The motion carried.

### **Board Administrator Report**

Number of LMFTs in November 2006 – 441

Number of MFT Associates in November 2006 – 112

Number of LMFTs in November 2007 – 462

Number of MFT Associates in November 2007 – 120

### **Scheduled Meetings**

The next Board meeting date is Thursday, December 20, 2007. Committee's begin at 8:30 a.m. Board meeting to begin at 9:30 a.m. The meeting will be held at 911 Leawood Drive, Frankfort, KY.

### **Examination Dates**

2008 Exam dates:

January 14 – February 9, 2008

May 19 – June 14, 2008


September 15 – October 11, 2008

### **Approval of Travel and Per Diem**

Dr. Twyman made a motion to approve travel and per diem for members attending today's meeting. Ms. Head seconded the motion. The motion carried.

### **Adjournment**

Having no further business to be brought before the board, Ms. Durbin moved to adjourn the meeting. Dr. Hayden seconded the motion. The motion carried. The meeting adjourned at 11:35 a.m.



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**APPROVED**

Prepared by Carolyn Kyler on December 4, 2007